

APPROVED

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
REGULAR MEETING MINUTES

JUNE 19, 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office (908) 782-7466 Fax

1. MEETING CALLED TO ORDER AT 5:00 PM

The meeting of the Raritan Township Municipal Utilities Authority (RTMUA) was called to order stating that the meeting had been advertised in accordance with the Open Public Meetings Act setting forth the time with the RTMUA office as the place of said meeting. It was further stated that a copy of the Agenda was posted on the RTMUA office bulletin board.

2. ATTENDANCE ROLL CALL:

Mr. Ancien	Here
Mr. Murray	Here
Mr. Scipione	Here
Mr. Sipos	Here
Mr. Tully	Here

Also present were Michael Sciss, RTMUA Executive Director; Regina Nicaretta, RTMUA Executive Secretary; Dan Madden, PE, Johnson, Mirmiran & Thompson; Jason Sena, Esquire, Archer & Greiner.

3. PLEDGE OF ALLEGIANCE

Mr. Tully asked for a moment of silence to recognize the passing of Mr. David Summers, employee of RTMUA.

4. APPLICATIONS:

None

Chairman Tully chose Citizen's Privilege to begin the meeting with.

- a) Robert Marek, of Larken Associates, inquired about transferring capacity from Block 16.01 Lot 3.01 to Block 16.01 Lot 16.05 if it was purchased and owned by the same owner as Block 16.01 Lot 3.01. The Board stated the lots would have to be contiguous and that the NJDOT lots were in between.

- b) Mark Hoffman, of Garden Homes, appeared in front of the Board to discuss Block 72.23 Lot 32 and to discuss the future of the site.

Mr. Tully stated that the Board would be going into Closed Session for the purpose of discussing personnel matters and potential litigation, and the Board did not anticipate any official action would be taken once they come out of Closed Session.

Mr. Ancien made a motion to adjourn into Closed Session for the above stated purpose and Mr. Scipione seconded the motion. Closed Session was from 5:26 pm – 6:58 pm.

Mr. Tully – We are back in Regular Session.

5. RESOLUTIONS:

Resolution #2025 – 39 Appointment of Alex Gardinsky as Senior Crew Chief

TABLED

Resolution #2025 - 41 Authorization to Advertise for Chemicals and Receive Bids for the Purchase of Chemicals

Mr. Sipos made a motion to approve Resolution #2025 – 41; Mr. Murray seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 – 42 Authorization to Advertise and Receive Bids for Sludge
Box Hauling

Mr. Sipos made a motion to approve Resolution #2025 – 42; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 43 Approval of Payment Application #2 Final Payment
Main Treatment Plant Belt Filter Press Refurbishment

Mr. Sipos made a motion to approve Resolution #2025 – 43; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 - 44 Resolution Authorizing Raritan Township Municipal
Utilities Authority to Renew Its Membership with the
North Jersey Wastewater Cooperative Pricing System

Mr. Sipos made a motion to approve Resolution #2025 – 44; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 – 45 Resolution Authorizing Raritan Township Municipal Utilities Authority to Renew Its Membership with Somerset County Cooperative Pricing System, #2SOCCP

Mr. Sipos made a motion to approve Resolution #2025 – 45; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

Resolution #2025 – 46 Approval of Additional Capacity REL2024, LLC (Block 36 Lot 60)

Mr. Sipos made a motion to approve Resolution #2025 - 46; Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

6. **Approval of Minutes:** Regular and Executive Session Minutes of May 15, 2025

Mr. Scipione made a motion to approve the Regular and Executive Session Minutes of the May 15, 2025 meeting. Mr. Murray seconded the motion.

Roll call vote:	Mr. Anclien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Abstain
	Mr. Tully	-	Yes

7. Treasurer's Report / Payment of Bills:

Mr. Ancien - The bills totaled \$676,508.14; everything appears to be in order.

Mr. Sipos made a motion to approve the payment of bills. Mr. Tully seconded the motion.

Roll call vote:	Mr. Ancien	-	Yes
	Mr. Murray	-	Yes
	Mr. Scipione	-	Yes
	Mr. Sipos	-	Yes
	Mr. Tully	-	Yes

8. Citizens' Privilege:

a) Robert Marek – Block 16.01 Lot 16.05

Previously discussed.

b) Mark Hoffman – Block 72.23 Lot 32

Previously discussed.

9. Adjourn into Closed Session by Motion, if Needed

Previously discussed.

10. Adjournment of Regular Meeting:

Mr. Ancien made a motion to adjourn the Regular Meeting. Mr. Murray seconded the motion. All were in favor.

RARITAN TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
WORK SESSION MINUTES

JUNE 19, 2025

365 Old York Road, Flemington, New Jersey
(908) 782-7453 Office

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APPROVED

1. **The Work Session** of the Raritan Township Municipal Utilities Authority will be called to order upon the adjournment of the Regular Meeting.

2. **Correspondence:**

None

3. **Unfinished Business:**

None

4. **New Business:**

None

5. **Professional Reports:**

- a) Attorney –

None

- b) Engineer –

Mr. Madden discussed that the FWWF went online twice, also that they were looking for I & I because there were anomalies in the flow data.

6. **RTMUA REPORTS:**

- a) ADMINISTRATIVE REPORT

Mr. Sciss asked if anyone had any questions on his report; no one did.

Mr. Tully informed Mr. Sciss to schedule the plant shifts however he needed to, so any staff who wanted to attend services for Mr. Summers be able to do so.

b) OPERATIONS REPORT

1. Chief Operator's Report
 - i) Overtime Recap
 - ii) Septage / Greywater Recap
 - iii) Monthly Flows
2. Laboratory Summary
3. Maintenance Summary

b) COMMISSIONERS' COMMENTS

7. **Discussion:**

a) Block 40 Lot 2; Old Chute Shop

Mr. Sciss was directed to write a formal letter stating that the project had to be serviced by all sewer or all septic; it could not be serviced by part sewer and part septic.

b) Block 33 Lot 1.02

Mr. Sena will create a resolution for the next meeting to address the subdivision from 2019.

c) Memo to Board from Mrs. Hallinger regarding Parking Lot

The puddling situation was discussed. Mr. Sciss stated he had plans to address but there were other items that had been prioritized. He was directed to cone off the area in wet weather. How to address the puddling was discussed and the Board requested Mr. Sciss to fix it within thirty (30) working days if possible.

8. **Adjourn into Closed Session by Motion, if Needed**

None

9. **Adjournment of Work Session:**

Mr. Sipos made a motion to adjourn the Work Session. Mr. Murray seconded the motion. All were in favor. The Meeting ended at 7:07 pm.